



Cache Education Foundation

cefut.org

*Hats Off Award
Nomination Form
2018*

CACHE EDUCATION FOUNDATION HATS OFF AWARD

PURPOSE:

The purpose of the Hats Off Award is to recognize and reward outstanding teachers in the Cache County School District who exemplify excellence in their profession.

ELIGIBILITY:

Certified Teachers (who teach in the classroom) in the Cache County School District. Teachers who work $\frac{1}{2}$ time receive $\frac{1}{2}$ the cash award.

GUIDELINES:

- Nominations may be submitted by teachers, students, administrators, parents, community councils and the general public.
- Please **TYPE (12 pt. Times New Roman)**, use the amount of space designated, submit nomination **unbound** and **unstapled** in 8 $\frac{1}{2}$ " by 11" format.
- Nomination packet will include the Nomination Page, Letter of Support from Parent, and Letter of Support from Student/s. No photos please.

AWARDS:

Each Hats Off Award recipient will receive:

- A cash award of \$500, Plaque and Hats Off Lapel Pin
- Presentation in front of students and peers
- Recognition in the media

DEADLINE:

Nomination must be received on or before **Friday, March 9, 2018**

SEND NOMINATION TO:

Cache Education Foundation
"HATS OFF" PROGRAM
595 South Riverwoods Parkway, Suite 425
Logan, Utah 84321

Or, email to

cef@netwasatch.com

You must receive a confirmation email to confirm submission!

Checklist of Required Items

- ✓ **Nomination Page**
- ✓ **Letter of Support from Parent**
- ✓ **Letter of Support from Student**

HATS OFF AWARD NOMINATION PAGE

Teacher's Name: _____ School: _____

Grade Level and/or Subject: _____ Full time _____ or $\frac{1}{2}$ time _____

Years as a Teacher: _____

INDIVIDUAL OR GROUP NOMINATION INFORMATION

Name of individual/group submitting nomination:

Phone Number: _____ Email address: _____

Why did you choose this teacher?

BE SPECIFIC and limit the information to 10 lines in Times New Roman 12pt. font.

Letter of Support from Parent

Please submit a one-sided one page letter from a parent. The letter should be specific and include the following:

- 1- What sets this teacher apart from others?
- 2- Please give examples of student engagement experiences.

Letter of Support from Student

Please submit a one-sided one page letter that includes notes from students. The letter should be specific and include the following:

- 1- What sets this teacher apart from others?
- 2- Please give examples of student engagement experiences.